

Comparing ICM, CS/MC and CPC

Institute for Court Management Certification Program (ICM)

- Four years to complete
- Approximately nine training days per year
- Information presented is applicable on a national and state level
- Nationally recognized certification awarded at the conclusion
- In existence in the Maryland Judiciary since 2010
- Must complete an assignment during or after each course (Not pass/fail)
- Applicants must be supervisors, managers, or lead workers
- Applicants must have completed two years of service as a full-time, regular employee of the Maryland Judiciary as of the application deadline date. An exception will be made for those on the state's senior pay scale (e.g. Clerk of Court, Administrative Clerk, Administrative Commissioner, AOC Assistant Administrator, DCHQ Executive Director) and locally funded Judiciary employees with the titles of Court Administrator and Assistant Court Administrator
- Applicants must submit an essay, a résumé, and a letter of recommendation from their Administrative Head as well as a completed application form
- **This program is not currently accepting applications.**

Court Supervisor/Manager Certificate (CS/MC)

- Three years to complete
- Approximately eight training days per year, including two electives
- Information specific to the Maryland Judiciary
- In existence in the Maryland Judiciary since 2004
- Must complete a journal entry for each course that includes course highlights, reflection, and an application of course learnings
- Applicants may be state or locally funded Judiciary employees
- Applicants must be supervisors, managers, lead workers, or CPC graduates
- Applicants must have served two years as a full-time, regular employee of the Maryland Judiciary as of the application deadline date
- Applicants must submit an essay and a letter of recommendation from their Administrative Head as well as a completed application form
- **This program is not currently accepting applications.**

Court Professional Certificate (CPC)

- Three years to complete
- Approximately six training days per year, one elective not included
- Information specific to the Maryland Judiciary
- In existence in the Maryland Judiciary since 2002
- Must complete a journal entry for each course that includes course highlights, reflection, and an application of course learnings
- Applicants may be state or locally funded Judiciary employees
- Applicants must have served one year as a full-time, regular employee of the Maryland Judiciary as of the application deadline date
- Applicants must submit an essay and a letter of recommendation from their Administrative Head as well as a completed application form
- **This program is not currently accepting applications.**